

**OFFICE OF THE CHAIRMAN STUDENTS MESS  
N.I.T. SRINAGAR, KASHMIR**

Short Term Tender Notice

Date: 01-10-2018.

Sealed tenders in two bid system are invited for the supply of items as listed in the Annexure "A" & "E" of the tender document. The sealed tenders should reach the office of the undersigned by or before 08-10-2018 up to 2:00 pm. The tenders will be opened on the same day at 2:30 pm by the committee.

The Technical bids should contain:

- 1) Proof of G.S.T Registration.
- 2) Proof of PAN No.
- 3) Proof of Shop Registration for sale of food items.
- 4) Proof of dealing with sale of food items for last three years.

The financial bid should be submitted as per the format in Annexure "A" & "E" of the tender document. The tender document can be obtained from the office of the undersigned against a Bank receipt of Rs:500/- non-refundable deposited in Mess Saving Account No SB-1006 at J & K Bank REC Srinagar on all working days between 11:00 to 04:00 pm or against a DD of Rs:500/- in favour of Chairman Students Mess w.e.f.01-10-2018 or can be downloaded from Institute website [www.nitsri.ac.in](http://www.nitsri.ac.in).

Chairman Students Mess

**OFFICE OF THE STUDENTS MESS  
NATIONAL INSTITUTE OF TECHNOLOGY SRINAGAR, KASHMIR**

Total No. of Pages-( )  
Cost of documents-Rs:

**TENDER DOCUMENTS**

Bank Receipt No: \_\_\_\_\_  
Dated: \_\_\_\_\_

Issued to M/S:- \_\_\_\_\_

**Terms and Conditions:-**

- 1) Tentative Amount of FDR for Annexure "A" =Rs: 10,000/-
- 2) Tentative Amount of FDR for Annexure "E" =Rs:10,000/-
- 3) The fixed amount of FDR shall be 5% of the approximate amount of supply for the period up to 31-03-2019 which the supplier will be required to submit before the supply order is issued to him.
- 4) The period of contract will be w.e.f. 01-10-2018 to 31-03-2019.
- 5) Tender not accompanied with the required amount of fresh FDR will not be entertained.
- 6) The tenders of Suppliers already blacklisted sub judice will not be accepted.
- 7) Incomplete and conditional tenders will not be accepted.
- 8) The Technical bid should contain the following:
  - I) Proof of G.S.T.
  - II) Proof of PAN No
  - iii) Proof of Shop Registration for food Items
- 9) The financial bid should be in separate envelope which will be opened after evaluation of technical Bid.
- 10) Tender must reach to the mess office by speed post (in a sealed envelope) latest by 08-10-2018 at 02:00 pm. No tender will be entertained beyond the expiry of the due date and time, if happens to be a non-working day on account of holiday/strike etc then the last date for submission of tender will be next working day.
- 11) Tender will be opened on 08-10-2018 at 2:30 pm in the office of the Chairman Students Mess by the Committee.
- 12) Tenders of firm registered in the name of the employee of the State or Central Government or Autonomous Bodies will not be entertained.
- 13) Tender documents are non-transferable.
- 14) Tenderers shall quote their rates only for the quality, brand and weight mentioned in the list.
- 15) No escalation in the quoted rates will be allowed in any case under any circumstances. If supplier fails to supply any item, the same will be purchased from the open market and the escalation will adjusted in the bill of the supplier.
- 16) The rates quoted shall be inclusive of all taxes, surcharges, duties, levies, octrio, freight, loading, un-loading, packing, insurance and other such charges.
- 17) Before a formal supply order is placed with the successful tenderer, he/she has to submit an undertaking duly sworn before a First class Judicial Magistrate for the fulfillment of the contract under the terms and conditions stipulated in the order/Tender documents.
- 18) The Institution/Committee reserve the right to accept or reject any or all the tenders in full or in parts without assigning any reason thereof.
- 19) The rates quoted should be F.O.R Students Mess Stores, NIT Campus Srinagar
- 20) The Constituted Committee reserves the right to relax any of the conditions mentioned herein if it deems so necessary or proper.
- 21) The supplied items should be of the Standard/Quality as per our Annexure "A" & "E" subject to the actual weighing, counting, checking etc by the Mess Management on the receipt of these items at the N.I.T Mess Store.

- 22) The rates of the items once approved will not be revised during the contract period.
- 23) The successful tenderer (hereafter called supplier) has to deliver the items at the mess stores within 24 hours after receipt of demand slip and to make gate entry is the responsibility of supplier/Institute security and any negligence for the same will not be accepted.
- 24) Any clarification with regard to quantity, quality, brand or any other thing with regard to supply can be obtained from the mess office.
- 25) In the event of delay caused in supply, the supplier will be wholly and solely responsible for any financial or material loss or damage which may result due to the occurrence of such delay. The action under rules will be initiated besides imposing any other penalty that the constituted committee may deem necessary.
- 26) In the event of supply of a sub-standard or under- weight item by the supplier, not conforming to the quantity/quality/size/make/brand etc. mentioned in the supply order list, the supplier will be held responsible.
- 27) Any benefit of company in shape of free items/weight by the company to the public/customer should be given with the item by the supplier and the claim for free cost/weight will not be entertained by the mess management.
- 28) If the successful contractor fails to fulfill or abide by any of the terms and conditions laid down herein or stipulated in the supply order, his/her FDR will be confiscated besides imposing any other penalty that the Staff Advisor Mess may deem necessary and proper under law.
- 29) All disputes are subject to the jurisdiction of Hon'ble Courts of Srinagar only.
- 30) The Tenderer must quote the rate to all the items of the interested category (S) failing which the tender will not be considered.
- 31) The lowest rate quoted by any firm to maximum number of items and total bill per month will be allotted the other items (if any) on the lowest rates as quoted by other firms. Therefore only one firm will be successful supplier.

**Chairman Students Mess**

**Office of the Students Mess**  
**National Institute of Technology Srinagar, Kashmir.**

**Annexure "A"**

S.No	Name of the commodity	Brand/Quality
01.	Mushroom Button	850 grm tin pack/Golden Crown
02.	Basin Atta	Rajdhani per 35 kg bags
03.	Cardamon (Green Allachi)	Per kg "A" class
04.	Cinnamon (Dalchini Chinese)	Per kg "A" class
05.	Tamaraindi (Imli)	Per kg
06.	Chick Pea Masala	BMC 1 kg pack
07.	Cordiander Seed	Kanwal 1 kg
08.	Pudina Leaves (Dry)	BMC 1 kg pack
09.	Kaju	Per kg "A" grade
10.	Pine apple sliced	Golden crown 850 grm tin pack
11.	Potassium per magnate	400 grm pack
12.	Phenyl/Alfa white	01 ltr pack
13.	Phool Makhani	Per kg
14.	Asur Dana	Per kg
15.	Knives crystal	Stainless steel
16.	Vim Bar	Per Piece
17.	Dry Green Mutter	Safal Frozen Green peas 500 grm/ Organie Green peas 500 grm
18.	Poha	01 kg
19.	Head Caps (Disposable, stretchable white caps)	Per 100 Piece
20.	Table Brush wooden(Small)	Per piece
21.	Hit Spray	100 ml per bottle
22.	Cassia (Tezpatta)	Per kg
23.	Detergent Cake	Wheel 100 grm cake
24.	Washing Powder	Wheel (1 kg/500 grm pack)
25.	Jally Net	Per sq ft
26.	Hassan Cloth	Per meter

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**Annexure “E”**

S.No	Name of the commodity	Brand/Quality
01.	Chicken boiler dressed (Dressed means slaughtered & cleaned chicken weighing 1.5 kg without liver & stomach)	Per kg

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