

**Central Purchase unit  
National Institute of Technology Srinagar (J&K) -190006**

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**Document for Tender Notice No. 33 of 2018 Dated 26.11.2018.**

**"Tender Notice for Invitation of bids for the supply of Furniture  
To P&D Section of the Institute"**

**-0-0-0-**

1. Sealed Bids are invited for **the supply of Furniture items** having detailed Specifications as given in Annexure –I, in a 2- bid format on the terms & conditions and as per the instructions given below from para-2, from interested eligible bidders:
- 2. Techno-Commercial Bid, Containing the following documents in Envelope- A:-**
  - (a) Proof of being Original equipment manufacturer or Distributor/Marketing agent/ Authorized dealer in the shape of copy of agreement and registration under law in force.
  - (b) *The OEM (Original Equipment Manufacturer) of offered product should be ISO 9001:2015 and ISO 14001:2015 certified.*
  - (c) PAN card & Tax registration document of the firm.
  - (d) ITR's of previous 3-years.
  - (e) *Proof of annual turnover of the firm for last three years, which shall not be less than Rs.1.50 Crores. The supplier should have executed at-least one such contract/supply worth Rs. 1.00 crore or two such contracts worth Rs. 70.0 Lac each to reputed Govt./Semi-Govt. Institutes/Department during last three years.*
  - (f) Proof of availability of after-sale support & service centre at Srinagar.
  - (g) Bid security for Rs. 50,000/= in the form of CDR/TDR pledged to Officer In-charge, Central Purchase Unit NIT Srinagar (J&K) and tender document fee Rs.1,000/- in the form of DD, favoring of Director, NIT Srinagar. Tender without CDR /document fee shall be rejected.
  - (h) Bid form in the format given in Annexure-II duly filled.
  - (i) List of organizations/ Institutions where such equipment has been supplied & installed successfully during last 3-years.
- 3. Price Bid Containing the following in Envelope-B:-**
  - (a) Prices offered and quoted both in words & figures. Prices must be offered /quoted in the format enclosed as Annexure-III. The rates quoted should be covered with transparent tape.
  - (b) The rate quoted should be FOR NIT Srinagar (J&K).
  - (c) Bid price should be without over writing. However minor over writing should be clearly signed by the bidder. In case of any discrepancy between price quoted in figures and words, the price quoted in words will prevail. Bid price should be firm for the bid validity period.
  - (d) All duties, taxes and levies ( GST or other charges) payable, must be quoted separately. GST as applicable to Educational Research Institutes shall be charged. Any document required for this purpose must be mentioned in the offer which shall be provided along-with the Supply order.

(e) As per SRO 129 of Government of Jammu & Kashmir, the institute is Exempted from state entry tax. The Institute will provide Entry tax exemption certificate to successful bidder with supply order. The Institute is also exempted from Custom/Excise duty.

#### **4. Validity of Bids**

Bids shall remain valid at least for 120 days from the date of opening of the bids.

#### **5. Evaluation of Bids.**

(a) The purchaser shall first evaluate and compare the technical bids as per following criteria to determine the techno-commercially qualified bidders:

- (i) Properly filled and signed as per given formats
- (ii) Conform to terms and conditions and technical specifications.
- (iii) Are accompanied with Bid security and all other documents

(b) *In the 2<sup>nd</sup> step, the financial bids of only qualified bidders from above process will be evaluated to determine the successful bidder.*

*The financial bid of only those technically and commercially qualified bidders shall be opened whose samples are approved by a committee framed by NIT Srinagar authorities. The samples shall have to be delivered at NIT Srinagar by the bidders within 10 days of the date of intimation by NIT Srinagar through email in this regard.*

#### **6. Award of contract**

(a) Contract shall be awarded to the bidder whose bid is commercially, technically qualified and offered at lowest reasonable evaluated price.

(b) Successful bidder shall be notified about the award of the contract through a supply order where- in terms and conditions of supply shall be incorporated.

#### **7. Payment & Performance Guarantee:**

100% (90% + 10%) payment shall be made after successful delivery of goods in good condition and accepted as per prescribed specifications by the nominated committee and after successful installation & commissioning. 10% will however be retained as security deposit against performance guarantee for the warranty period.

#### **8. Warranty and after sale service:**

(a) All items shall carry comprehensive standard warranty of three years from the date of installation & commissioning and service support after expiry of warranty.

#### **9. Settlement of disputes.**

Settlement of disputes if any shall be subject to the jurisdiction of Srinagar Courts only.

#### **11. Liquidated Damages.**

If the bidder after accepting the purchase order of goods/equipments or services, fails to deliver any or all of the goods/equipments or to perform the services with-in the specified period, a penalty of 0.50% (half percent) of the price value of the item per week or part thereof shall be imposed. The maximum penalty shall be limited to 10% of the cost. Once maximum is reached, NIT Srinagar shall proceed on its own to consider the termination of the supply order, on the risk & responsibility of the defaulting bidder.

**12. Submission of Bids.**

(a) **The last date for submission of bids is 19-12-2018 up-to 16.00 hours.**

(b) Bids should be properly sealed.

(c) The two envelopes A & B should be separately sealed and superscripted as Techno-Commercial Bid & Price Bid. The due date of submission, Name of equipment/item and tender number should also be written .

These two sealed envelopes should be sealed in a bigger Envelop with the address of the Tender receiving Officer & Tender Number.

(d) Bids should be addressed to Officer In-charge, Central Purchase Unit NIT Srinagar (J&K)

(e) Bids not from Srinagar shall be dispatched sufficiently well in advance so as to reach the destination as per scheduled time & date. NIT Srinagar shall not be responsible for any delay caused by Post or Courier agency.

**13. Bid opening.**

(a) The Technical Bid (Envelope- A) will be opened first on 20-12-2018 at 2.30 pm in the office room of the undersigned in the administrative block of the Institute.

Price Bid (Envelope-B) of the qualified bidders as detailed above will be opened subsequently. Interested bidders can attend the Bid opening.

**14.** Notwithstanding above, the purchaser reserves the right to reject any or all the bids received in response to this N.I.T. or withdraw it without assigning any reasons thereof.

15. For any future information or corrigendum or addendum regarding this tender, please be in touch with our website: [www.nitsri.ac.in](http://www.nitsri.ac.in).

Officer In-charge  
Central Purchase unit, NIT Srinagar  
Email: [cpu@nitsri.ac.in](mailto:cpu@nitsri.ac.in)

N.B.

1. Before preparing your valuable bid kindly go through the document fully and take care of all the requirements.
2. Bidders from outside Srinagar may please send their Bids well in advance so that these are received in time.

**No. NIT/CPU/18/ 4471**

**Dated 26/11/2018**

**Annexure-I**  
**“Technical Details /Specifications for the Faculty Chair”**

S. No	Item Particulars/Detailed Specifications	Qty
1	<p>High-Back <b>Pure leather</b> 360° Revolving, Ergonomically shaped to match human spine, Elegant, Durable and Comfortable Chair with the following specifications:</p> <ul style="list-style-type: none"> <li>• Seat/Back material: 12±1.0mm thick hot pressed plywood upholstered with replaceable pure leather upholstery covers and molded polyurethane (PU) foam. The molded polyurethane foam shall be of density <b>45±2kg/m<sup>3</sup></b> and hardness load 16±2kgf as per IS: 7888 for 25% compression.</li> <li>• Seat Size: 45-55 cm (W) x 50-60 cm (D).</li> <li>• Back size: 45-55 cm (W) x 76-80 cm (D).</li> <li>• Cushioned back: made of PU Foam with in-situ molded MS Round Tube. The back connected to frame through chrome plated high pressure die cast connector piece.</li> <li>• Armrest top: molded from PU upholstered in <b>pure leather and mounted on to a drop lift adjustable type tubular armrest support made of 35-38 cm x 0.2±0.01 cm thick</b>, M.S. tube having chrome plated finish with leather cushion. The armrest height adjustable up to 6-7 cm in 4-5 steps.</li> <li>• Seat depth adjustment: integrated in the seat through a sliding mechanism. Seat depth adjustment in the range of 6-10 cm.</li> <li>• <b>Seat bottom should be properly stitched and not stapled.</b></li> <li>• <b>Back Frame: Ergonomically shaped to match human spine</b>, connected to the Up/Dn mechanism housed in Plastic T spine. It can be adjusted in the range of 6-8 cm for the comfortable back support to suit individual need. The pneumatic height adjustment has an adjustment stroke of 10-12 cm.</li> <li>• <b>The pedestal is high Pressure Die cast Aluminum or MS Chrome polished</b> and fitted with 5 Nos. twin wheel castors injection molded in plastic, having 5-6 cm wheel Diameter and assembled to pedestal. The tubular frame is cantilever type &amp; made of 2.3-2.5 cm dia and 0.2±0.016 cm, thick S.S 202 tube.</li> <li>• The adjustable tilting mechanism is designed with the following features:  360 degree revolving type. Front-pivot for tilt with feet resting on ground and continuous lumbar support ensuring more comfort. Tilt tension adjustment can be operated in seating position. 5-position tilt limiter giving option of variable tilt angle to the chair. Seat/back tilting ratio of 1:2 The mechanism housing is made up of HPDC Aluminium back powder coated.</li> </ul>	120 No's

*Note: The calculations shall be reduced to nearest figure i.e. decimal upto 0.50 shall be ignored.*

**Annexure-II**  
**BID FORM**  
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To,  
Officer In-charge,  
Central Purchase unit,  
NIT Srinagar.

Ref: Tender No. \_\_\_\_\_ issued under No.: NITS/CPU/ 2018/.....  
Dated..... for-----  
For .....Department

Sir,  
With reference to above invitation for bids, we would like to say that we have gone through your bid document thoroughly and hence offer our competitive Technical/Price Bid in sealed envelope for the supply of various goods/equipment listed in your document.

The following documents constitute our Bid:

- Technical specification/ literature attached:- Yes/No
- Valid tax clearance certificate attached:- Yes/ No
- OEM/ Authorized Dealership / certificate attached Yes/ No
- Revenue stamp affixed. Yes/ No
- Rates covered with transparent tape:- Yes/ No
- Bid document fee deposited:- Yes/ No
- Call Deposit Receipt enclosed:- Yes/ No
- Bid price in Indian Rupees:- Yes/ No
- FOR Srinagar:- Yes/No
- Bid without correction/overwriting:- Yes/ No
- Price Bid schedule in the requisite format
- List of organization where this equipment has been supplied/Installed

Kindly feel free for any enquiries and clarifications.

Yours Sincerely

From M/S.....

Place:

Telephone No.....Email:

Date.....

**Annexure-III**

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**Price Schedule**

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<b>S. No</b>	<b>Name of equipment/ Goods /item</b>	<b>Basic cost</b>	<b>GST</b>	<b>Any other tax</b>	<b>Total unit price</b>	<b>Quantity</b>	<b>Total Price</b>
1							
2							
3							
4							
5							