



Central Purchase unit
National Institute of Technology Srinagar (J&K) -190006
Tel:- 0194-2424792/2429423/2424809/2424797 Fax:- 0194-2420475

TENDER NO. 2 OF 2018

**“Tender Notice for Invitation of Bids
For
Supply of Vehicles For Transport Section”
-0-0-0-**

1. Sealed Bids are invited from eligible bidders for the Supply of Vehicles for office use having detailed Specifications as given in Annexure-A. in two bid format on the terms & conditions as under:-
2. **Envelope- A (Technical Bid) containing the following documents:-**
 - (a) Distributor/Marketing agent/ Authorized dealer proof in the shape of copy of registration under law.
 - (c) PAN card of the firm.
 - (d) GST registration
 - (e) Proof of annual turnover of the firm for last three years.
 - (g) Registration of firm.
 - (h) Income tax returns of the firm for last three years or a certificate thereof.
 - (i) Proof of availability of after sale support/service.
 - (j) Proof of legal status.
3. **Envelope-B (Price Bid) Containing the following:-**
 - (a) Bid prices to be quoted both in words & figures.
 - (b) Bid price should be firm for the bid validity period.
 - (c) All duties, taxes and levies (GST or other charges) payable, must be quoted separately.
 - (d) As per SRO 129 of Government of Jammu & Kashmir, the institute is Exempted from state entry tax. The Institute will provide Entry tax exemption certificate to successful bidder with supply order. The Institute is also exempted from Custom/Excise duty.
 - (e) The rate quoted should be FOR NIT Srinagar (J&K).
 - (f) Bid price should be without over-writing; however minor over writing should be clearly signed by the bidder. In case of any discrepancy between price quoted in figures and words, the price quoted in words will prevail.
 - (g) **The rates quoted should be covered with transparent tape.**
 - (h) The bidder shall fill in Bid form in the format given in Annexure-B, Technical specification Schedule as per Annexure-C and Price bid schedule in the format enclosed in Annexure-D
4. **Validity of Bids**

Bids shall remain valid at least for 60 days from the date of opening of the bids.
5. **Evaluation of Bids.**
 - (a) The purchaser shall evaluate and compare the bids which are found Responsive. i. e.
 - (i) Properly signed.
 - (ii) Conform to terms and conditions and technical specifications.
 - (iii) Accompanied with all the documents.
 - (b) Bids shall be evaluated separately for each item.

6. Award of contract

- (a) Contract shall be awarded to the bidder whose bid is commercially, technically responsive and offered at lowest evaluated price.
- (b) Successful bidder shall be notified about the award of the contract through a supply order where in terms and conditions of supply shall be incorporated.

7. Payment.

100% payment shall be made against delivery of goods at NIT Srinagar Campus in good condition as per specifications and after successful installation/commissioning.

8. Warranty:

- (a) All items shall carry comprehensive standard warranty of 5 years.

9. Settlement of disputes.

Settlement of any dispute shall be subject to the jurisdiction of Srinagar Court only.

10. Submission of Bids.

- (a) **The last date for submission of bids is 22.02 .2018 upto 4.00 P.M.**

- (b) Bids should be properly sealed.

- (c) The two envelopes A & B should be separately sealed and superscripted as Technical Bid & Price Bid with due date of submission, Name of equipment. These two sealed envelopes should be sealed in a bigger Envelop with the address of the Tender receiving Officer; Tender No. & due date of submission.

- (d) Bids should be addressed to Officer In-charge, Central Purchase Unit NIT Srinagar (J&K)-190006.

- (e) Bidders not from Srinagar shall dispatch their bids sufficiently well in advance so as to reach the destination as per scheduled time & date. NIT Srinagar shall not be responsible for any delay by posts or Courier agency.

14. Bid opening

- (a) The Technical Bid (Envelope- A) will be opened first **and** Price Bid (Envelope-B) of the qualified bidders will be opened subsequently.

- (b) Interested bidders can attend the Bid opening if they desire so.

15. Notwithstanding above, the purchaser reserves the right to reject any or all the bids received or withdraw this N.I.T. without assigning reasons thereof..

Officer In-charge
Central Purchase unit, NIT Srinagar

N.B.:- Before preparing your valuable bid kindly go through the document fully and take care of all the requirements.

No. NITS/CPU/ /2018/3691-95 ; Dated.:- 08 .02.2018

Annexure-A
Schedule of Requirements.

S. No.	Description of items	Specifications/Model	Qty
1	TOYOTA FORRTUNBER	Model-4x4 2.8L/Automatic; Color- Black Warranty: 5yrs.; TGA kit & Insurance include	01(one)
2	TOYOTA INNOVA- CRYSTA	Model- 2.8L/Automatic; Color- white or Grey Warranty: 5yrs.; TGA kit & Insurance include	01(one)
3	SCORPIO MAHINDRA	Model- SII 4WD Color- white As per company specifications with all necessary accessories and documents	01(one)
N.B. All the vehicles shall be as per company specifications with all necessary accessories and documents.			

(Tender opening format)

(To be filled-in by the Bidder)

Name of the firm:- _____

Tender for supply of _____

NIT No. & Date:- _____

Technical specification/ literature attached:- Yes/No

Valid tax clearance certificate attached:- Yes/ No

Registration/ Authorization Dealership/
manufacturer certificate attached:- Yes/ No

Revenue stamp affixed. Yes/ No

Rates covered with transparent tape:- Yes/ No

Bid document fee deposited:- Yes/ No

Call Deposit Receipt enclosed:- Yes/ No.

Bid price in Indian Rupees:- Yes/ No

FOR Srinagar:- Yes/ No

Bid without correction/overwriting:- Yes/ No

Seal & Signature of the Supplier

Annexure-B

BID FORM

From M/S.....

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To,

Officer In-charge,
Central Purchase Unit, NIT Srinagar.

Ref: NIT No.: NITS/CPU/ /2017-18 Dated:.....
For supply offorDepartment

Sir,

With reference to above invitation for bids we would like to say that we have gone through your bid document thoroughly and hence offer our competitive Technical/Price Bid in sealed envelope for the supply of various goods/equipment listed in your document.

The following documents constitute our Bid.

- (a) Bid form
- (b) Price Bid schedule in the requisite format
- (c) Authorization dealer ship certificate from the manufacturer
- (d) Valid sales tax certificate
- (e) Technical literature for the goods/equipment
- (f) Names of Govt. organization where this equipment has been supplied.
- (g) Bid security as mentioned in the schedule of requirements in the form of CDR drawn in favor of the Officer In-charge Central Purchase Unit NIT Srinagar.
- (h) Telephone No/email address:-.....

Kindly feel free for any enquiries and clarifications.

Yours Sincerely

From M/S.....

Place.....

Date.....

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Annexure-C

Technical specification.

Name of Equipment /Goods :

Make /Model/ Country of origin:

S. No.	Technical Specifications as per tender document	Technical Specifications of the Make /Model	Complies	In Case Higher or Better Than advertised	
				Higher/Better	Quantification
1					
2					
3					

N.B.:- Please write Yes if the specifications comply **OR** write higher or better in the relevant column.

