



Central Purchase unit
National Institute of Technology Srinagar (J&K) -190006

Email: cpu@nitsri.ac.in

Document for Tender Notice No. 22 of 2018 Dated 26-10-2018

"Tender Notice for Invitation of bids for the supply of
a) Commercial LPG Cylinders &
b) b) For servicing/repairs of the LPG hearers
During Winter 2018-19"

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1. Sealed Bids are invited

a) For the supply of Commercial LPG Cylinders b) For servicing/repairs of the LPG hearers"; during Winter period 2018-19 i.e. Nov. 15,2018 to March 15,2018, as per details as given in Annexure -A, in a Single bid format on the terms & conditions given from para-2 and onwards . Separate bid has to be submitted for each schedule by the bidder as per his registration.

2. Bid must Contain the following documents:-

- (a) Proof of being Authorized dealer in the shape of copy of agreement and registration under law.
- (c) PAN card of the firm.
- (d) Tax registration
- (e) Bid security for the amount shown for each item, in the form of CDR in favour of Officer In-charge, Central Purchase Unit NIT Srinagar (J&K). Tender without CDR shall be rejected.
- (h) Proof of legal status.
- (i) The bidder shall fill in Bid form in the format given in Annexure-B.

3. Price Bid as under:

(a) For LPG cylinders, the bidder shall quote a discount on the sale price fixed by the regulatory authority for the same which shall be checked on-line by the Institute.

For services of heaters and spares etc., the Prices must be quoted in the format enclosed in Annexure-C both in words & figures. The rates quoted should be covered with transparent tape.

(b) The rate quoted should be FOR NIT Srinagar (J&K).

(c) Bid price should be without over writing. However minor over writing should be clearly signed by the bidder. In case of any discrepancy between price quoted in figures and words, the price quoted in words will prevail. Bid price should be firm for the bid validity period.

4. Validity of Bids

Bids shall remain valid at least for 20 days from the date of opening of the bids.

5. Evaluation of Bids.

(a) The purchaser shall evaluate and compare the bids which are found Responsive. i.e.

(i) Properly signed. (ii) Conform to terms and conditions.

(iii) Accompanied with Bid security and all other documents mentioned above

(b) Bids shall be evaluated separately for each item.

6. Award of contract

(a) Contract shall be awarded to the bidder who qualifies techno- commercially and offers the highest discount/rebate in case of cylinders and lowest reasonable rates in case of schedule A.2.

(b) Successful bidder shall be notified about the award of the contract through a supply order where-in terms and conditions of contract shall be incorporated.

(c) The bidder shall have to supply the LPG/ do the repairs as per the intimation and schedule by the indenter section i.e. P&D -Estates section, maintaining a reasonable buffer at any time.

7. Payment.

100% payment shall be made after receipt of each supply and each job done against proper bill and gate pass after due certification of the indenter section. The supplier shall have to arrange for weighing balance to check the weight of cylinders in the estates store at NIT campus.

8. Warranty

(a) The cylinders shall be of the standard weigh as per company's norms which shall be checked in the NIT stores and the supplier shall be bound to keep a certified weighing equipment for the same purpose available with the supply.

b) All spares used for repairs /servicing shall carry the warranty as admissible as per manufacturing standards and must be guaranteed for being standard and genuine. Supply of fake/sub-standard items or indiscipline in case of services shall render the supplier/ service provider to be black-listed for future and other action as per rules.

9. Settlement of disputes.

Settlement of disputes if any shall be subject to the jurisdiction of Srinagar Courts only.

10. Liquidated Damages.

If the bidder after accepting the purchase order of items/service, fails to deliver any or all of the items or fails to perform the services on time as specified, NIT Srinagar shall proceed on its own to arrange the items /services and treat the supply order as terminated, on the risk & responsibility of the defaulting bidder. The CDR of such bidder shall stand as forfeited without any further notice and the bidder shall also be considered for ban to participate in the tenders of the Institute for a future period of 1-year.

11. Submission of Bids.

(a) ***The last date for submission of bids is 10-11-2018 upto 16.00 hours.***

(b) Bids should be properly sealed, superscripted with the due date of submission, Name of the Items/Goods and Tender No.

(d) Bids should be addressed to Officer In-charge, Central Purchase Unit NIT Srinagar (J&K)-190006.

12. Bid opening.

(a) The Bids will be opened first on 10-11-2018 at 4.30PM in the o/o the undersigned. Interested bidders can attend the Bid opening.

14. Notwithstanding above, the purchaser reserves the right to reject any or all the bids received in response to this N.I.T. or withdraw it without assigning any reasons thereof.

Officer In-charge
Central Purchase unit, NIT Srinagar

N.B.

1. Before preparing your valuable bid kindly go through the document fully and take care of all the requirements.
2. Bidders from outside Srinagar may please send their Bids well in advance so that these are received in time.

No. NIT/CPU/INSPIRE/18/4263 Dated 13.08.2018

Annexure-A

A-1: Commercial LPG Cylinders-19.5kg Type

Description of items	Apx. Quantity	CDR Amount(Rs.)
Commercial LPG Cylinders-19.5Kg type	600Cylinders	10,000/

A-2: Servicing/Repairs/Spares for LPG Heaters

Description of items	Quantity	CDR Amount (Rs.)
Servicing; Repairs of LPG Heater/Bukharis of various brands including spares	As per requirement	3000/=

Annexure -B
(Tender opening format)

(To be filled-in by the Bidder)

Name of the firm:- _____

Tender for supply of _____

NIT No. & Date:- _____

GST/Pan card attached Yes/No

Registration/ Authorization /Dealership certificates attached Yes/ No

Revenue stamp affixed. Yes/ No

Rates covered with transparent tape:- Yes/ No

Call Deposit Receipt enclosed:- Yes/ No.

Bid price in Indian Rupees:- Yes/ No

FOR NIT Srinagar:- Yes/No

Bid without correction/overwriting:- Yes/ No

Seal & Signature of the Supplier

Annexure-C

Price Schedule

A.1: For Commercial LPG Cylinders-19.5kg Type

Description of items	Discount or rebate on the MRP fixed by the company(%)
Commercial LPG Cylinders-19.5Kg type	

A.2: For **Servicing/Repairs/Spares for LPG Heaters**

Item No	Name of Item	GST	Total Unit Price of the Item (Rupees)	
		%	Figures	Words

Note: Please quote for Genuine/original and standard items only.