



**NATIONAL INSTITUTE OF TECHNOLOGY SRINAGAR
HAZRATBAL SRINAGAR-190006 KASHMIR (J&K)**

No.: NIT/PD/17/

Dt.

Advertisement No-09

Dated: 12.09.2017

On behalf of the Board of Governors of the Institute, applications in the prescribed format are invited from eligible Indian Nationals for the following posts in the Institute: -

1. Deputy Registrar (Accounts)
2. Sr. SAS Officer

Details about posts, Qualification, Experience, Pay, Application format etc. are available on the Institute Website: www.nitsri.ac.in.

Reservation will be applicable as per Govt. of India rules. Last date for submission of application form along with Demand Draft (favouring Director NIT Srinagar) of Rs 1,000/- (Non-Refundable) in case of candidates belonging to General Category and Rs. 500/- (Non-Refundable) in case of SC/ST/OBC Categories in the office of undersigned is 26.09.2017. Applications received after the last date due to postal delay or any other reasons will not be considered.

Registrar

**NATIONAL INSTITUTE OF TECHNOLOGY SRINAGAR
HAZRATBAL SRINAGAR-190006 KASHMIR (J&K)**

“Details for Advertisement No:

Dated: “12.09.2017”

1. Posts with details:-

S.No.	Name of the Post	No. of Post	Pay Band & Grade Pay	Category
1.	Deputy Registrar (Accounts)	01	PB 3 (Rs.15600-39100) + GP Rs. 7600/-	General
2.	Sr. SAS Officer	01	PB 3 (Rs.15600-39100) + GP Rs. 7600/-	General
Total		02		



NATIONAL INSTITUTE OF TECHNOLOGY SRINAGAR
Hazratbal, Srinagar Kashmir-190006 (J&K)

(Application Form for Non- Faculty Position)

Self-attested
 photograph
 (Image
 Dimension:
 150W X 200H Px)

Post Applied:	Name of the Post		GP			
1.	Name in Full: (in capital letter)					
2.	Father's / Husband's Name: (in capital letter)					
3.	Mother's Name: (in capital letter)					
4.	(a) Date of Birth:					
	(b) Age as on 01-06-2017:					
5.	a) Marital Status: Married/Unmarried		b) Gender: Male / Female			
6.	a) Permanent Address:		b) Correspondence Address:			
	Phone: (with STD code)		E-mail:			
	Mobile No.					
7.	Nationality:					
8.	(a) Category under which you are seeking reservation/relaxation:		SC	ST	OBC - Non-Creamy Layer	PwD
	(b) Percentage of Disabilities for PwD Candidate:		VH		OH	HH

Signature of the Applicant

9. Details of Education Qualification

(a) From SSLC/Matriculation upto PG (Attach Photocopies of Relevant Certificates & Mark Lists)

Exam Passed	College/ Institute	Board/ University	Year of Passing	Class/ Grade	Percent of Marks/CGPA

10. Details of employments / experience: (Attach Photocopies for Proof)

Total (in years and months)

S. No.	Name and Address of Employer	Designation	Pay-Scale & GP	From	To	Duration	Type of Organization

Signature of the Applicant

11. Administrative/Institute Support Work: (Attach Photocopies for Proof)

S. No.	Section/Office/Institute level Committee	From	To	Position Held	Responsibilities

12. Any other Relevant Information: (Attach separate sheet if required)

Signature of the Applicant

DECLARATION

“I hereby declare that the entries in this form are true to the best of my knowledge and belief. I understand that my candidature will be cancelled if any of the information is found to be false or incorrect. Further, if selected, I will abide by the rules and regulations of the institute and also the directions given to me from time to time”

Place:

Signature of the Applicant

Date:

Name:



NO-OBJECTION CERTIFICATE TO BE FURNISHED BY THE CANDIDATE WHO IS ALREADY IN EMPLOYMENT ON REGULAR/TEMPORARY BASIS. (For internal candidates, No-Objection Certificate is not required)

Certified that Mr./Ms. _____
Son/Daughter of Sri _____ is a
permanent/temporary/adhoc employee of the _____
_____department/institution/organization since-----
-----. The Department/Institution/ organization has no objection if he/she is appointed in
National Institute of Technology Srinagar against the posts advertised by the NIT Srinagar vide
advertisement No.

Place: -----

Date: -----

Signature & Seal of Forwarding Authority



Signature of the Applicant

1.	Name of the Post	Deputy Registrar
2.	Number of posts	As per sanctioned strength
3.	Classification	Group A
4.	Scale of pay (Grade Pay, Band Pay)	PB 3 (`15600 -39100) with Grade Pay of `7600/-.
5.	Whether Selection Post or non-Selection Posts	Selection
6.	Age limit for direct recruits	Preferably Below 45 years
7.	Educational and other qualifications required for direct recruits	<p><u>Essential:</u> Master's degree in any discipline with at least 55% marks or its equivalent Grade in the CGPA / UGC point scale with good academic record from a recognized university/Institute.</p> <p><u>Experience</u></p> <ul style="list-style-type: none"> i) 9 years experience of Assistant Professor in the AGP of Rs.6000/- and above with experience in educational administration, or ii) Comparable experience in research establishment and /or other institutions of higher education, or iii) 5 years of administrative experience as Assistant Registrar or equivalent <p><u>Desirable:</u></p> <ul style="list-style-type: none"> i) Qualification in area of Management/Engineering/Law ii) Experience of working in E-Office System iii) A Chartered or Cost Accountant degree or diploma for the post of Dy. Registrar (Finance & Accounts) or Dy. Registrar (Internal Audit).

1.	Name of the Post	Senior Students Activity & Sports (SAS) Officer
2.	Number of posts	As per sanctioned strength
3.	Classification	Group A
4.	Scale of pay (Grade Pay, Band Pay)	PB 3 (`15,600 - 39,100/-) with Grade Pay of `7600/-.
5.	Whether Selection Post or non-Selection Posts	Selection
6.	Age limit for direct recruits	Not exceeding 45 years
7.	Educational and other qualifications required for direct recruits	<p>Essential:</p> <p>i) Masters degree in Physical Education or Masters Degree in Sports Science with at least 60% marks or its equivalent grade in the CGPA /UGC point scale with good academic record from a recognized University /Institute. Record of having represented the University/College at the Inter University /Inter College Competitions or State and / or National Championship. Qualifying in the national level test conducted for the purpose by the UGC or any other agency approved by the UGC and passed the Physical fitness test conducted in accordance with these regulations.</p> <p>i) Record of strong involvement and proven track record of participation in sports, Drama and Music, Films, Painting, Photographic, Journalism Event management or other student event management activities during College/University Studies.</p> <p>ii) Record of organizing such events as Students Convener or in later part of life.</p> <p><u>Desirable</u></p> <p>Experience in guiding group of students in creative activities.</p>

		<p><u>Experience</u> Relevant experience of 10 years in post as SAS Officer or Instructor or its equivalent post in the University /Institute of national importance /Centre /State Government or similar organization having strong involvement and proven track record in organizing teaching , sports, drama , music , films, painting , photography, journalism, event management or other student activities.</p>
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